

Stronger Communities Committee Meeting of Witney Town Council



Monday, 14th November, 2022 at 6.00 pm

To members of the Stronger Communities Committee - O Collins, J Aitman, L Ashbourne, L Duncan, H Eaglestone, V Gwatkin, A Prosser and R Smith (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committees Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

Agenda

1. Apologies for absence

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Committees Clerk derek.mackenzie@witney-tc.gov.uk **prior to the meeting**, stating the reason for absence.

Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any items under consideration at this meeting in accordance with the Town Council's Code of Conduct.

3. Minutes (Pages 5 - 10)

- a) To adopt and sign as a correct record the minutes of the meeting held on 26 September 2022.
- b) Matters arising from the minutes not covered elsewhere on the agenda. (Questions on the progress of any item).

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

Communications & Community Engagement

5. **Communications Report** (To Follow)

To receive the report of the Communications & Community Engagement Officer – To follow

6. **Community Engagement Report** (To Follow)

To receive the report of the Communications & Community Engagement Officer – To follow

7. **Witney Forum** (Pages 11 - 14)

To receive the notes of the Witney Forum Meeting 13 September 2022

8. **In Bloom Competitions 2023** (To Follow)

To receive the report of the Communications & Community Engagement Officer – To follow

9. **Youth Services Awards 2022** (Pages 15 - 16)

To receive a letter of thanks from Home Start Oxford in relation to it's recent Youth Service grant.

Street Furniture & Infrastructure

10. **Chat Bench** (Pages 17 - 22)

To receive the report of the Project Officer.

11. **Covid -19 Memorial** (Pages 23 - 36)

To receive the report of the Project Officer.

12. **Finance Report: Revised Revenue Budget 2022/23 and Draft Base Revenue Budget for 2023/24** (Pages 37 - 46)

To receive and consider the report of the Town Clerk/CEO and the Draft Revised Revenue Budget for 2022/23 and Draft Budget for 2023/24

13. **Revenue Growth Items, Special Revenue Projects and Capital Projects** (Pages 47 - 50)

To receive and consider the report of the Town Clerk/CEO with an update on the current year's work programme relating to Capital and Special Revenue Projects; as well as projects identified during the course of the year for inclusion as Revenue Growth Items or Special Revenue Projects in the Council's Revenue Budget or Capital Projects for 2023/24 and beyond



Town Clerk